



*LASQUETI LAST RESORT SOCIETY  
Minutes of the Board of Directors Meeting  
Held at the Health Centre  
February 18, 2021*

**1. Call to Order**

Chairperson called the meeting to order at 11:00 AM.

**2. Present**

The following Board members were present: Marilyn Darwin (chair), Victor Downard, Ron Abrahams (via videoconference), Tom Carter, Gwen Bigsby, Mary Hurlburt (via videoconference)

Recorder: Robin Jacobs

Regrets: Sandy Morrison, Tim Peterson, Pia Lironi, Andrew Van der meer.

**3. Approval of minutes from last meeting: January 15, 2021**

Administrator reviewed the draft minutes of January's meeting.

**MOVED (Tom)/SECONDED (Ron):** that the BOD minutes of January 15, 2021 be accepted as circulated.

**CARRIED**

**4. Treasurer's Report**

Administrator read the current bank balances and gave an overview of the Society's cash flow during the past 120 days.

**MOVED (Tom)/SECONDED (Victor):** that the Treasurer's report be accepted as read.

**CARRIED**

**5. Administrator's report**

Administrator updated the BOD on recent activity at the JFC.

- a. Services sharing invoices have been prepared for the Fire Hall and Recycling Centre, respectively. Given that the Recycling office only began receiving hot water for heating in mid-December, how should that item be invoiced? Victor clarified that the delay in resolving the heating linkage was prolonged by the qRD's delay in approving certain expenses necessary to resolve the problem. Consensus among directors is that LLRS will invoice qRD for 50% of the agreed annual heating amount.
- b. Student nurse practicum offer: 3rd-year nursing student Melody R. has contacted LLRS with interest in performing a community service project on Lasqueti in conjunction with

LLRS goals, in the fulfilment of requirements for completion of her education. She has reached out to Dianne and has interest in local food security issues among other topics. She has updated that she would be interested in starting this project in the Fall of 2021, and is open to project suggestions from directors. Clinical supervision is not required from LLRS.

## **6. Building committee report (Victor)**

There has not been much activity on the duplex during the past month, however small tasks are being accomplished. Committee is waiting for Robyn D. to install the gutters.

Minor details of enclosing the underside of the building have been completed.

Re: the floating/sinking post, some wedges have been rammed in at the base of the post. If that works to stop the sinking, we won't have to do more.

## **7. Physical plant report (Victor)**

- a. Power outage: SMA "recalibration" decided batteries were at 5%, triggering a shutdown. In fact, state of charge was much better, around 55%. Batteries have been creeping down a little during recent months. Daniel worked this morning to rectify the situation.
  1. Protocol: training needs to happen for outages. Daniel should be asked to provide training and also create protocol document.
  2. Notification: is there a way to notify a maintenance person automatically? Who should be called first? Phone tree: who should be called next? Rena needs to be notified. Her heat does not work when the power goes out, no backup heat.
- b. Garden water: there is currently no shut-off to the garden water system. This needs to be added in the spring. During the recent cold snap, there was a breakage in the garden water line due to freezing which caused water to gush out of the line, potentially affecting the water pressure of other PLWUS users. Bob consulted with Ray to fix the breakage but indicated that the garden tap would likely need rebuilding soon.

## **8. Maintenance**

Karl and Marilyn recently met with maintenance employees.

Employees have requested some supplies: work gloves, hacksaw.

Respirator masks have been purchased and are now available for employee use to protect them from wood smoke in the boiler room.

There has been an employee request to cover paid sick time off. It has also been conveyed to the administrator that the current LLRS policy of compensating employees for statutory holidays only when they technically qualify for such pay under BC Employment Standards, may be perceived as ungenerous, and that some employees would appreciate more regular acknowledgement for the quality and length of their service.

Marilyn will gather ideas and make a proposal for employee benefits to be presented at the next board meeting.

**MOVED (Mary)/SECONDED (Tom):** that Gabe Doucet be compensated for working on New Year's Day, retroactively, so that his total pay for that day equals a qualifying stat holiday.

**CARRIED**

### **9. Back-up maintenance hiring**

Consensus is that the position should be posted publicly in order to give all potential applicants the same chance. Robin will make a posting to the email list.

### **10. Senior Support Committee update**

A cheque has been written to disburse approximately half of the available funds for the committee's work. All of this work has been performed by Carly Reisig and Bjorn, and has involved helping local seniors who were in need of firewood for this winter, as well as small tasks such as fixing a flat tire. Seniors in need have primarily been identified by Carly. There has been some difference of opinion within the committee regarding the process of identifying recipients and workers, as well as the relative priority of using paid workers versus volunteers. Thus far no volunteers have stepped forward to work for the committee.

Board consensus is that this is not a focus of ongoing priority for LLRS, due in part to the complications of paying workers to provide services within people's homes, which may affect our insurance policies or WorkSafe status. However the current reimbursement to the committee is likely to be OK based on its short-term nature. The board at this point does not want to be in the business of providing services.

### **11. Policy Committee**

Due to time constraints, this item was not discussed. This committee needs to meet or be re-formed to address some policy questions awaiting committee recommendations.

### **12. Health Committee report (Mary)**

The letter to Island Health requesting updates to the nursing contract has been sent, containing requests for annual cost-of-living increase, increased health centre cleaning costs, and PPE.

Mary has a phone appointment with contract manager Kristen Gregson this afternoon and will advocate for our requests and other coordination of services.

COVID-19 vaccine delivery will continue to be a topic of interest for some months and included in health committee discussion with Island Health.

Home care assessments: Dianne coordinates with Adam Enright, and agrees that homecare hours need increasing. While homecare is not under LLRS umbrella, Mary will advocate for this local need with IH. Mental health: great teamwork between Dianne and Dan, they mutually benefit one another through coordination of care and logistics, eg scheduling.

### **13. Adjournment**

Chairperson adjourned the meeting at 12:40 PM

Minutes submitted by: Robin Jacobs

Adopted minutes accepted by: \_\_\_\_\_, Secretary