



*LASQUETI LAST RESORT SOCIETY*  
*Minutes of the Board of Directors Meeting*  
*Held at the Health Centre*  
*March 7, 2020*

**1. Call to Order**

Vic Downard, as interim President, called the meeting to order at 11:00 AM.

**2. Present**

The following Board members were present: Vic Downard, Marilyn Darwin, Tom Carter, Ron Abrahams

Recorder: Robin Jacobs

Regrets: Sandy Morrison, Tim Peterson, Frank Buffam, Robert Wallace.

Members of the public: Karl Darwin, Peter Johnson, Laurence Fisher, Wendy Bartholemew, Daniel Jacobs.

**3. Approval of Agenda.** Agenda was approved as distributed.

**4. Approval of Minutes.** Minutes of February 7, 2020 were reviewed.

**MOVED (Ron):** to approve the minutes as circulated.

**CARRIED**

**5. Treasury report**

Administrator read the current bank balances. Vic explains that much of the money in the operating account is construction money. Some of the investment account, from original \$250K was used to build woodshed and generator shed, and some of that has been replenished by interest.

**MOVED (Ron):** that we transfer \$10,000 from the business investor account to the operating account, to be repaid in full after the disbursement from the RD.

**CARRIED**

**MOVED (Marilyn):** to approve the treasurer's report as given.

**CARRIED**

## **6. Generator noise**

Vic shared plans to build a baffle wall. At 50 feet, it should cut the decibels in half. Carly R. and Katy are happy to wait and see if this plan is successful.

Vic asks for approval from the board for hiring labour for the building of this wall, unless we can find volunteer labour.

Daniel suggests that any sound baffling happen in all directions, as there are neighbors in all directions.

Suggestion is raised to fully enclose the generator. Tabled.

Karl has a hospital muffler which he will install on the generator exhaust.

**MOVED (Vic) that we build a sound baffling wall at a cost of up to \$200.**

**CARRIED**

Robin read a letter from Marilyn Weland (ATTACHED). Marilyn also requests that the hedge adjacent to her house be allowed to grow 3 feet higher. Administrator will contact Wendy S. as garden coordinator and ask her to allow the hedge to grow.

## **7. New director appointment**

Vic reports that Gwen has offered to come back as a director, and she will be responsible for post office runs, cheque signing, and respite suite maintenance. Directors are supportive. If she is willing, her appointment will be brought up at the General Meeting later today.

## **8. SMA system**

Daniel has had a breakthrough regarding the programming of the SMA. He has partially disabled the battery protection function, which allows more of the capacity of the aging battery to be used and defers the need for battery replacement.

Daniel requests permission to reprogram the SMA algorithm to fill up the batteries in the late afternoon. The board approves this reprogramming.

## **9. Hiring Committee:**

One person has been hired and is being trained to run the boiler until the end of the heating season. This individual is going to do Carly's job when she goes on holiday in April.

Job description:

Marilyn would like to take on the task of writing up job descriptions for the maintenance worker, administrator, and cleaner. She will consult as needed to complete this task. She will bring the results of her work to a meeting for feedback and approval.

Ben Cochlin is being asked to give a seminar on the water treatment system. He will be paid an hourly wage for this service.

Ron acknowledges that Karl has given a great amount of volunteer time in supporting the maintenance systems.

Karl: there is a lot of misinformation in the community about the workings of the JFC. He would like to see the maintenance position as an ongoing open invitation to the community, so more people will have exposure and training on the systems.

Karl will call Shoshanah to follow up about her offer to volunteer.

#### **10. Building committee (Wendy)**

Selena did a good walk-through of the site and submitted a report to Ray, which has been posted on the JFC website. Wendy has received an updated set of plans, which incorporates the ideas encapsulated in Selena's report, which is the result of collaboration with the building committee. The updates make the building more energy efficient. The building committee is hoping to meet again within the next week. The architect has declined to support Selena's idea to use the experience for her educational goals, which she understands, however she is still interested in continuing involvement in the project.

#### **11. Proposal to lower practitioner usage fee (Marilyn)**

Marilyn says a couple of practitioners have told her they feel the fees are too expensive.

**MOVED (Ron): That the new requested contribution to LLRS for practitioners will be 10% of their fees, up to a maximum of \$40 per day.**

**CARRIED**

Robin will revise documents.

#### **12. Conference calling account**

Robin will look into a different conference calling account. Directors who would like to be reimbursed for previous charges can submit their bills to Robin in the office.

Zoom is the service used by Islands Trust.

FaceTime is also a good option, relying on internet connection.

#### **13. Services sharing**

Vic will consult with Robin regarding a letter to qRD about their refusal to pay for the heating portion. Andrew Fall will be involved.

#### **14. Function of the general meetings**

Vic suggests that we combine the directors meetings and general meetings. Everyone would have opportunities to speak. He is hoping the meeting would be more inclusive and efficient.

We could try this on a trial basis until the AGM. We will ask for feedback on this idea at the general meeting today.

**15. AGM scheduling**

AGM will be Saturday June 6th at 1pm

**Next general/directors meeting will be first Saturday: April 4th**

**16. Fundraising**

Vic's plan: to start on the building, so that we have something to take pictures of for inspiration. We need to raise between 40-50K for a contingency fund. Vic is going to directly phone and write letters to previous major donors asking them to contribute. Marilyn's suggestion: handcrafted homes of Lasqueti tour.

**17. BOD recruitment.**

Current directors have been talking with 2 people in the community who are possibly willing to stand for nomination, and will follow up. Vic states that he will decline the nomination to be president at the AGM.

**18. Phone jack/ethernet**

Robin will tell Larry that he can install the ethernet port to the left of the table, next to where Karl will install phone jack.

**BOD meeting adjourned at 12:55PM**

**Adopted minutes accepted by: \_\_\_\_\_, Secretary**