



*LASQUETI LAST RESORT SOCIETY*  
*Minutes of the Board of Directors Meeting*  
*Held at the Health Centre*  
*October 12, 2021*

**1. Call to Order**

Sandy Morrison, deputy chairperson, called the meeting to order at 1:00 PM.

**2. Present**

The following Board members were present: Sandy Morrison (deputy chair), Marilyn Darwin (remote), Ron Abrahams, Pia Lironi, Mikyla Lironi (remote)

Recorder: Robin Jacobs

Regrets: Tom Carter, Tim Peterson, Gwen Bigsby, Mary Hurlburt, Don Dempster, Carly Reisig.

**3. Approval of minutes from last meeting: September 14, 2021**

**MOVED (Ron)/SECONDED (Pia):** that the BOD minutes of September 14 be accepted as circulated.

**CARRIED**

**4. Treasurer's Report**

Sandy read the current bank balances. All paperwork has been submitted to qRD and we expect to get second disbursement for tax requisition this month.

**MOVED (Ron)/SECONDED (Marilyn)** that the Treasurer's report be accepted as read.

**CARRIED**

**5. Administrator's report**

- Waypoint has communicated that we are currently on a 1-month extension of our general/liability policy while Intact prepares the terms of the annual renewal.
- Robin has drafted an employee Annual Review form to be used for those employees who have completed one year of service. Employees currently needing review are Bob, Kathie, Robin. Marilyn will lead the review process, which may be done in person or by phone. Robin will send all directors the draft of the review form for comment and edits.
- In conjunction with the employee review process, the BOD may wish to formulate a policy regarding potential wage updates for employees based on length of service.
- Robin has also drafted an Emergency Response Plan which can be posted in the building and shared with employees and any building occupants (elder cottages, LIAS, etc.). This draft will also be emailed to all directors for review.

- It has been clarified that indoor public events with fewer than 50 people are not subject to the public health order regarding vaccine cards, so small meetings such as local organization board meetings, meditation group, etc. can go ahead in the JFC without incurring liability for the organizers' enforcement of this order.

## 6. Physical plant report

- Still trying to get diesel maintenance for generator. Lasqueti Mechanical can't do it since they don't have the right equipment. Sandy is pursuing this.
- Sandy has bought seals to put under interior doors. Woodbug activity has slowed down. Weather stripping installation will continue.
- Maintenance coordinator/supervisor? Board is still looking for a director to fill this role, or alternatively may consider hiring an individual for a paid supervisor/coordinator position.

## 7. Elder Cottage pet policy

This item was deferred as no one present put forth a new policy proposal.

## 8. Elder Cottage occupancy fee

A decision was deferred for additional research. What is the average income for Lasquetians in this age bracket? How much do comparable rentals (if any) cost on Lasqueti? Will occupants pay their own propane costs or is this included along with other utilities (wood heat, electricity, water, etc.)? Sandy will find out who pays propane costs. SAFER subsidy is likely to be approximately \$150/month for a low-income senior.

## 9. Proposal for LLRS to purchase a wood-splitter (Ron)

Jan to give recommendation for an appropriate model for LLRS use.

**MOVED/SECONDED:** for the last resort to purchase a wood splitter, type and price to be determined.

**CARRIED**

## 10. Archaeology committee request to install artifact cabinet in meeting room

Answers were given for questions raised at previous meeting. Yes the committee will sign a waiver of liability for the artifacts; yes they have the approval and support of local First Nations leaders to display the artifacts in this way; yes they will be happy to work with whatever space LLRS can allot to them for the display cabinet.

**Board consensus:** to allow the cabinet to be installed. Robin will communicate with Dana that the committee can move forward with this project.

Sandy will be the board contact person for Dana if needed.

## 11. Storage clean-out (Pia)

Pia suggests we should go through the storage and inventory/cull items as needed.

Sandy and Pia agree to take on this task.

## 12. Composter for elder housing (Pia)

Proposal: to provide secure, rat-proof shared compost for all elder units. Robin to research commercial rat proofed compost options. Possibility of having a locally-built compost system.  
**Consensus:** to purchase or hire a builder to construct rat-proof composter, to be installed in an accessible location to be determined by consultation with the building committee.

**13. Clinic policy for demonstrations/protests (Ron)**

Question: if there is a future vaccination clinic, do we have a plan for potential protests?  
Suggestion to establish a zone of access (safe pathway) for those accessing services, with demonstrators allowed outside the zone.

**14. Wood splitting work party this Saturday**

Need for younger people to come split and stack wood was highlighted.  
Robin to put out call for volunteers for this Saturday 10-12, coffee and baked goods provided.

**15. Fundraising year-end**

Consensus: to take a break for year-end and not send fundraising letters, based on recent successful campaign.

**16. Next Meeting**

Next Directors' Meeting: Tuesday November 9th, 1:00 PM at the JFC

**17. Adjournment**

Chairperson adjourned the meeting at 2:15 PM

Minutes submitted by: Robin Jacobs

Adopted minutes accepted by: \_\_\_\_\_, Secretary