



*LASQUETI LAST RESORT SOCIETY
Minutes of the Board of Directors Meeting
Held at the Health Centre
November 9, 2021*

1. Call to Order

Chairperson called the meeting to order at 1:00 PM.

2. Present

The following Board members were present: Marilyn Darwin (chair), Sandy Morrison, Gwen Bigsby, Mary Hurlburt (remote), Don Dempster (remote)

Recorder: Robin Jacobs

Regrets: Ron Abrahams, Tom Carter, Tim Peterson, Pia Lironi, Mikyla Lironi, Carly Reisig.

3. Approval of minutes from last meeting: October 12, 2021

MOVED (Sandy)/SECONDED (Mary): that the BOD minutes of October 12, 2021 be accepted as circulated.

CARRIED

4. Treasurer's Report

Sandy read the current bank balances. About \$5000 has recently come in from Robert Wallace's garage sale fundraiser. It was discussed that the board could earmark these donations for equipment expenses such as a woodsplitter, composter, etc.

MOVED (Gwen)/SECONDED (Mary): that the Treasurer's report be accepted as read.

CARRIED

5. Administrative report

- Usage of the building continues to increase, with local committees meeting in the building and two massage therapists, as well as reservations by students and teachers needing a quiet place to attend or teach remote classes.
- Over the upcoming months Robin may need to be out of the office some Tuesdays for personal reasons (moving to new house), but will continue to be in the office at least once per week.
- We have the option to renew our Course of Construction insurance for an additional 2 months but no more. After that we can probably add the building to our general policy.

Josh at Waypoint is asking for details about the building's progress and planned use. Robin will update him per building committee members' instructions.

6. Building Committee report

- Completion is estimated at at least 75%, per Ray. The committee will meet next this Friday Nov. 12.
- Interior painting and soffits are completed, with much volunteer labour.
- Ray and James will continue to work on the electrical installation.
- Shirley is in Vancouver buying fixtures
- Vic will look at flooring, with samples to be evaluated by the committee.
- Gwen is taking care of coordinating snacks and lunches for volunteer crews
- Committee has judged that light tube installation is too expensive for now and won't proceed.

7. Elder cottage pet policy

Mary has drafted the policy which has been emailed to all board members. In essence it allows pets on a case-by-case basis, with LLRS needing to approve each pet. If there are complaints about a pet, the owner may be asked to re-home the pet.

For clarification: more details about the dispute resolution process, and identification of a primary contact person for occupants.

8. Elder cottage occupancy fee

General discussion about how to balance affordability with a sustainable fee structure to help LLRS continue to meet expenses and building upkeep. It was clarified that while we pay for the tank rentals, occupants will continue to pay for their own propane, while all other utilities are included in the occupancy fee.

MOVED (Sandy)/ SECONDED (Gwen): that the occupancy fee for the Duplex living units shall be \$750 per month.

CARRIED

MOVED (Sandy)/ SECONDED (Gwen): That the occupancy fee for the Green Cottage be increased to \$700 per month, effective February 1, 2022, with the goal of eventually raising it to be equivalent to the duplex unit fees.

CARRIED

Robin will write a letter notifying Green Cottage occupant of the fee increase, to be signed by a director. Health Committee will inform potential occupants of the duplex about the monthly fee.

9. Broken projector screen

The projector screen has been over-extended and unable to retract, and now the screen has fallen out of its holder. It has been suggested that LLRS will need to buy a new screen if we wish to continue using the projector. It was noted that the projector is primarily used by other

groups (eg. Islands Trust) and replacing the screen may not be a current financial priority. Robin to put out a notice to the community asking if anyone would like to try to fix the current screen.

10. First Responder use of LLRS internet

Gwen reported that the first responder group does not currently see the necessity for access to LLRS wifi. Pros and cons of such usage were discussed.

11. Additional signers for LLRS bank accounts

MOVED (Sandy)/ SECONDED (Gwen): that Pia Lironi, Mary Hurlburt, and Donald Dempster be added as signatories for all LLRS accounts.

Robin to draft a letter to TD bank authorizing new signatories, to be signed by current signatories.

12. Back-up maintenance hiring

Job has not yet been posted, pending resolution of questions about training and hours for back-up person. Gwen to investigate possibility of new board maintenance supervisor and report back before proceeding with hiring. It was clarified that although a board member should not become an employee of LLRS while serving on the board, it is permissible for a board member to bill for occasional hours worked (eg as an occasional back-up for regular employees), as long as they recused themselves from the board decision to allow this.

13. Credit card use

Sandy has not had any response to her requests to Ryan Burvill at TD regarding acquiring a credit card. If Ryan does not respond, we will call TD and request another contact to help us with this.

14. Next Meeting

Next Directors' Meeting: December 7th, 2021 at 1:00 PM

10. Adjournment

Chairperson adjourned the meeting at 2:30 PM

Minutes submitted by: Robin Jacobs

Adopted minutes accepted by: _____, Secretary