



*LASQUETI LAST RESORT SOCIETY*  
*Minutes of the Board of Directors Meeting*  
*Held at the Health Centre*  
*March 15, 2022*

**1. Call to Order**

Chairperson called the meeting to order at 1:00 PM.

**2. Present**

The following Board members were present: Marilyn Darwin (chair), Sandy Morrison (remote), Ron Abrahams (remote), Tim Peterson (remote), Mary Hurlburt (remote), Pia Lironi, Don Dempster (remote), Darcy Pascall.

Guest: Gordon Scott, Shirley Rogers, Wendy Bartholomew

Recorder: Robin Jacobs

Regrets: Tom Carter, Gwen Bigsby, Mikyla Lironi

**3. Approval of minutes from last meeting: February 22, 2022**

**MOVED/SECONDED** that the BOD minutes of February 22 be accepted as circulated.

**CARRIED**

**4. Treasurer's Report**

Administrator read the current bank balances. Discussion regarding the state of the accounts; consensus that a review of the society's regular and occasional expenses in relation to income be undertaken when treasurer Sandy is able to come into the office in person.

**MOVED/SECONDED** that the Treasurer's report be accepted as read.

**CARRIED**

**5. Physical plant.**

Firewood urgently needs to be processed for the remainder of this season as well as next season. Darcy suggests we hire another individual short-term for firewood processing. Suggestion to hire for 6 hours per week (2 @ \$45 for bucking with own chainsaw, 4 @ \$25 for chopping) for about 4 weeks. Total cost approximately \$760.

Also, maintenance costs will likely need to increase over the winter, as more wood and more boiler feedings will be required, perhaps 3 or even 4 burns per day (as opposed to 2 currently). This would be an annual cost increase of about \$3K-5K. Because this is within the maintenance needs, consensus is that a motion is not needed. Darcy will coordinate with Robin to post the temporary work to the community for expressions of interest.

#### **6. Request from LINC (Gordon Scott)**

LINC is looking for office space and storage for tools. Various options are discussed, including using the meeting room on a week-by-week basis, or sharing the nurse office. Currently the LINC office administrator works once per week on Wednesday, approximately 10-2. One or two LINC directors might come to work with the admin. LINC wonders whether LLRS would consider allowing them to partially finish the outdoor storage room to add a small office space there. Working out of the meeting room as suggested probably won't work for LINC. The board agrees to consider the request and respond to LINC after internal discussion.

Our zoning may be restrictive of the choices LLRS can make regarding use of space, and renting office space may not be an option. The possibility of exploring amending the zoning was raised, in which case Tim (as Islands Trustee) would recuse himself from meetings and discussions. Possibility of adding potential sources of revenue in the future. Tim to send Robin contact information for Islands Trust planner to ask zoning questions. Don volunteers to lead communications with Trust regarding zoning possibilities.

#### **7. Building committee report**

Shirley reported for the committee. Committee continues working towards a June 1st move-in date. Cabinets, countertops, external siding, and more still need to be completed. Costs, particularly of materials and transportation, are rising swiftly. The committee is requesting additional funds be added to the duplex budget to ensure they can meet their completion target. They are requesting an increase of \$20K.

Discussion: directors are supportive of the committee and are committed to completion of duplex. Analysis of the current financial situation needs to take place before the full amount can be transferred. Sandy returns to Lasqueti next week and can hopefully lead a review of the society's finances and recommend a course of action.

**MOVED (Sandy/Darcy):** That the LLRS transfer \$10K from the business investment account to the operating account, and increase the budget allocation to the building committee by \$5K effective today.

**CARRIED**

#### **8. Policy update: masks at JFC**

Following recent public health policy changes, the JFC mask policy is reviewed. Masks are now "at your discretion" in the JFC, except for on clinic days when they are mandatory, per consultation with Dianne. Robin will update community to explain policy.

**9. Duplex occupancy update**

Administrator has spoken with one additional possible applicant, who will likely not be ready by June 1st. Discussion of financial vetting of potential applicants to ensure stability of payments

**10. Propane dryer**

Pia will investigate logistics of propane dryer, will talk with Jan to find out what's involved, and get back to board.

**11. Meeting times**

Some directors have ongoing conflict with the current meeting time (1PM) due to work schedules. Robin and Pia will try to set up a scheduling poll to determine the best time for the meetings.

**12. Phone meeting with TD bank**

Instead of a phone meeting with the board as a whole, the TD representative Andrew Smart phoned each current and prospective signer individually to verify their identities and coordinate e-signing the relevant documents. This took place during the meeting while each director had a brief absence from the meeting.

**13. Next Meeting**

Next Directors' Meeting: Tuesday April 19th at 1PM \*\*\* *subject to change* \*\*\*

**14. Adjournment**

Chairperson adjourned the meeting at 2:45 PM

Minutes submitted by: Robin Jacobs

Adopted minutes accepted by: \_\_\_\_\_, Secretary